

DATE: October 31, 2013
TO: Board Members unable to attend October 30 MVTA Board meeting/TWGs
FROM: MVTA
RE: Meeting Summary

Here is a meeting summary of the MVTA October 30, 2013 regular meeting of the MVTA Board of Directors. Supplemental materials and meeting hand-outs are posted at http://www.mvta.com/MVTA_Board.html.

1. The MVTA Board was called to order at 4:30 p.m. and a quorum was present.
2. There were no public comments.
3. The Agenda and the Consent Agenda were approved.
4. Craig Shankwitz and Rich Baker of MTS Systems were on hand to provide information about the Driver Assist System (DAS) and MTS' commitment to the technology. Shankwitz distributed copies of a reprint from *GPS World* Magazine that featured the DAS system in July 2010. He covered information on what the DAS system does and the technology behind the system (GPS). He showed slides of the three types of feedback drivers receive, including the Head Up Display (HUD) and the lane departure warnings (seat rumble and torque on the steering wheel). He noted that MVTA drivers found the HUD least useful because in an urban/suburban area there is sufficient feedback and they know where the roadway goes. However, the Alaska snowplow drivers rely on HUD in their white-out conditions. Board members discussed the pros and cons of HUD on the buses. More study will be conducted.
5. Shankwitz commented on other lessons learned with the project and spoke of the importance of communications between the drivers and MTS support. Rich Baker provided background about MTS Systems and their commitment to Minnesota and the commercialization of the DAS product. Licensing agreements with the University of Minnesota have been completed and MTS is ready to move forward in marketing the product. Members of the Board asked a number of questions, including would this system help in the event of fog (answer is yes, the GPS will know precisely where the roadway is and the bus is on that roadway); does this system use "off the shelf" products (yes, off the shelf hardware is used to the extent possible); and what about snow build-up on the front sensor (the bus contains a blower system that removes snow build-up on a regular basis).
6. The Board was asked to approve expenditure not to exceed \$106,000 to bring the existing 10 buses in the MVTA fleet equipped with DAS into working order. Further, it was noted the MVTA would be seeking federal funds via the FTA (with significant support from MTS) to move forward with additional DAS installations. Motion by Liz Workman and seconded by Clint Hooppaw to approve the expenditure. Motion carried on a unanimous roll-call vote.
7. Rep. Will Morgan of Burnsville was present to be recognized by the Suburban Transit Association (STA). Sherry Munyon described his efforts on behalf of transit and particularly suburban transit, indicating he went "over the top" including authoring an amendment to the transportation funding package of benefit to the suburban providers. Gary Hansen (STA Chair) then presented a "Champion of Transit" award to Rep. Morgan on behalf of STA. Other legislators will be recognized during the coming weeks.
8. Glenn Boden requested approval for an upgrade to the bus camera software which will allow health monitoring of the DVR and allow for automatic download of captured video as the bus enters the garage. Motion by Clint Hooppaw and seconded by Bill Droste and passed on a unanimous roll-call vote.
9. Glenn Boden continued before the Board, requesting \$455,000 to procure 22 Gillig buses via the Met Council contract. 18 buses have reached their retirement age and the remaining four are for expansion of

the Rosemount service. Motion by Bill Coughlin and seconded by Bill Droste and passed on a unanimous roll-call vote.

10. Tyre Fant requested that the Board approve a wi-fi demonstration project to equip five buses and two transit stations with public wi-fi. This will be a 60-90 day demonstration working with Verizon. Motion by Jon Ulrich and seconded by Bill Droste and passed on a unanimous roll-call vote.
11. Clint Hooppaw thanked Operations Manager Samantha Porter for her recent excellent response to a rider. Jon Ulrich noted that the Scott County TRB met this morning and he suggested that Elko New Market (ENM) may wish to join the MVTA as an ex-officio member. ENM Councilmember Robert Crawford was in attendance to learn about the MVTA.
12. Motion by Clint Hooppaw and seconded by Jon Ulrich approving the “Govern MVTA’s Resources” strategic area. Motion carried.
13. Gary Hansen commented on the Move MN Campaign information included in the Board packet. STA will be discussing this campaign and MVTA Board members are invited to offer input. Beverley reported that the next Legislative Session begins Feb. 25 and is a “short” session. A legislative breakfast will be scheduled about a week before session begins. She also reported that the annual lobbyist evaluation was completed. Next STA Legislative committee Meeting: Nov. 12; next STA full Board meeting, Nov. 25 at the Burnsville Bus Garage.
14. Motion by Clint Hooppaw and seconded by Jane Victorey to close the meeting for a discussion of the Executive Director review. Motion carried.
15. Motion by Clint Hooppaw and seconded by Jane Victorey to re-open the meeting. Motion carried.
16. Motion by Jon Ulrich and seconded by Jane Victorey recommending a 1.8 percent merit increase for the executive director based on an overall score of 4.4 on the performance evaluation. Motion carried on a unanimous roll-call vote.
17. Motion by Jon Ulrich and seconded by Clint Hooppaw to adjourn the meeting at 6:59 p.m.

Next Meeting: Next Regular Meeting: Wednesday, Dec. 11 at 4:30 p.m. at the Burnsville Bus Garage, 11550 Rupp Dr., Burnsville.